

INFORMATION REGARDING PERSONAL DATA PROCESSING FOR THE DATA SUBJECT REPRESENTING THE CONTRACTING PARTIES DESIGNATED TO CONTACT, COORDINATION OR PERFORMANCE OF THE CONTRACT

With reference to the provisions of Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: GDPR), Sescom informs that:

The controller

The body which determines the purposes and means of the processing of collected personal data (called further "the controller") is Sescom Group, located by Grunwaldzka 82, 80-244 Gdansk, Poland and can be contacted by email: info@sescom.eu.

The data protection officer

In all personal data processing matters you can also contact our data protection officer by sending an email on: iod@sescom.eu (in Polish or English).

The purpose of processing

The purpose of processing your personal data is to perform the civil law contract, to enable contact, coordination and performance of the contract between its Parties.

The legal basis for the processing

Your data is processed on the following lawful basis:

- a. if you are a Party to the contract, we process your personal data on the basis of Article 6(1)(b) GDPR i.e. where the processing is necessary for the performance of the contract or for taking steps prior to entering into the contract;
- b. if you are a person representing a Party to the contract, we process your personal data on the basis of Article 6(1)(c) GDPR, in relation to the Polish provisions governing the representation of the Parties to the contract. These will be, depending of its type: Act of 23 April 1964. - Civil Code; Act of 15 September 2000 Commercial Companies Code; Act of 20 August 1997 on the National Court Register and others.
- c. if you are the business contact and/or the person responsible for the coordination and execution of the contract, we process your personal data on the basis of Article 6(1)(f) GDPR, in relation to the controller's legitimate interest in enabling contact between the Parties to the contract.

Provision of data for the contract is mandatory.

The personal data source

The source of the data of the business contact persons is the Contracting Party.

The Contracting Parties have provided each other the data necessary for execution of the Contract, which are identification and contact details.

The data retention period

Your data will be stored for 5 years counting from the end of the calendar year in which the aforementioned Contract has been terminated/expired or until the end of the warranty/guarantee, unless a longer retention period for this data is provided for by the Polish or European law.

The categories of recipients of the personal data

Your personal data may be disclosed to public authorities in compliance to Polish and European law. However, public authorities which may receive personal data in the framework of a particular inquiry are not regarded as recipients. Furthermore, your personal data may be also disclosed to processors which provide services to Sescom Group.

Your rights

You have the right to request access to your personal data, to obtain a copy of your personal data, to rectify, erase your data, to restrict the processing of your data, the right to object to the processing of your data and the right to lodge a complaint with a supervisory authority, which in Poland is President of the Personal Data Protection Office (ul. Stawki 2, 00-193 Warszawa, e-mail: kancelaria@uodo.gov.pl).